

Quincy, MASSACHUSETTS – June 13, 2012

Regular Meeting of the Quincy School Committee

A regular meeting of the Quincy School Committee was held on Wednesday, June 13, 2012 at Quincy High School. Present were Mr. Paul Bregoli, Mrs. Kathryn Hubley, Mayor Thomas Koch, Mrs. Lebo, Mrs. Anne Mahoney, Mr. Dave McCarthy, and Ms. Barbara Isola, Vice Chair.

Regular Meeting

Vice-Chair Presiding

There was a moment of silence in memory of Mr. Richard Scanlan, an English teacher at Quincy High School for 36 years.

The Superintendent called the roll and Mrs. Lebo was absent. Also present were: Dr. Richard DeCristofaro, Secretary; Ms. Laura Owens, Clerk; Mr. Draicchio, Mrs. Erler, Mr. Franz, Mrs. Fredrickson, Ms. Greene, Mrs. Hughes, Mrs. Kisielius, Dr. Metzler, Mrs. Moreira, Mr. Mullaney, Mr. Mulvey, Mr. Murphy, Mrs. Palmer, Mrs. Papile, Mrs. Powers, Commissioner Raymondi, Mrs. Roberts, Mr. Keith Segalla, Ms. Todd, Mrs. Walsh; Ms. Allison Cox, President, Quincy Education Association; Ms. Jill Gichuhi, President of the Quincy Parent Advisory Council to Special Education and Mrs. Tracey Christello, Citywide Parents' Council Representative.

Mayor Koch made a motion, seconded by Mr. McCarthy, to approve the regular session minutes for May 16, 2012. On a voice vote, the ayes have it.

Regular Meeting
Minutes Approved
5/16/2012

Ms. Lori Hagborg spoke about the middle school band program and requested that the middle school curriculum be revised to allow band as an elective option, as well as adding teaching positions for elementary and middle school band teachers.

Open Forum

The Superintendent opened his remarks with recognition of the recent high school graduations and thanked the principals, school staffs, custodial, and maintenance staffs, Mr. Draicchio, and the Quincy Police Department for their flexibility in moving both graduations indoors at short notice due to weather concerns. The

Superintendent's Report

teams worked together to make sure the 700+ graduates and their families had special evenings to celebrate their accomplishments.

Dr. DeCristofaro then moved on to Student Recognitions by introducing Athletic Director Jim Rendle who reviewed the highlights of the spring sports season, including the Quincy High School Girls Tennis, Softball, and Boys' Track teams; North Quincy Girls' Track, Girls' Tennis, and Boys' Volleyball. He introduced the coaches and players of the undefeated North Quincy Boys' Volleyball Team (16-0), who won their second league championship in a row.

The next item in the Superintendent's Report was the introduction of the National Public Works Week Banner and Essay Contest Winners by Department of Public Works Commissioner Dan Raymondi. Traditionally held in the third week of May, National Public Works Weeks recognize accomplishments of Public Works in the daily life of the community. The DPW sponsored a banner contest for Grade 5 students, which were displayed on Hancock Street outside City Hall and an essay contest for Grade 4 students. Commissioner Raymondi thanked Dr. DeCristofaro and Mr. Keith Segalla, the principals, teachers, and students for their collaboration. The banner contest winners were: Snug Harbor Community School(1st place); Bernazzani Elementary School (2nd place); and Merrymount Elementary School (3rd place). The essay contest winners were: Amanda Morris, Atherton Hough Elementary School (1st place); Roman Natale (2nd place) and Erin Leung (3rd place), both from the F.W. Parker Elementary School. Commissioner Raymondi concluded by mentioning the Public Area Improvement Grants for several schools, including Sterling Middle School and the Merrymount Elementary School.

National Public Works
Week Banner and
Essay Contest Winners

After a brief recess, the Dr. DeCristofaro recognized four retiring long-time employees, with a combined 160+ years of service in the Quincy Public Schools.

Retirement
Recognitions

Mrs. Janice Walsh, a 38-year veteran, started as a Business teacher at Quincy High School, later moving to the Teen Mothers Program as a teacher, then Head Teacher, and eventually program Coordinator. *Mrs. Janice Erler*, with 40 years of service in the Quincy Public Schools, started as a teacher at the Merrymount and Montclair Elementary Schools, and was later appointed as Coordinator of Extended Education in 2008, managing the Summer Scene, Winter Institute, and 21st Century Programs. *Mrs. Edith Hughes* was recognized for her 41 years with QPS, first as a teacher at the Quincy, Snug Harbor, and Wollaston Elementary Schools, then a reading specialist at Lincoln-Hancock Community School, and Coordinator of Early Childhood Programs since 2006. Mrs. Hughes' vast legacy includes a strong Literacy program and the introduction of Full-Day Kindergarten in 2006. *Ms. Dorothy Greene*, a member of QPS staff for 42 years, began as a teacher at Merrymount Elementary School, then became assistant principal at Merrymount, and later the non-teaching assistant principal at Lincoln Hancock Community School. Ms. Greene has been the Principal of the Atherton Hough Elementary School since 1990, hiring and mentoring staff, and dedicated to the children of the Quincy Public Schools. All four of the retirees have left an

indelible imprint on Quincy Public Schools. Following the Superintendent’s remarks, each retiree was presented with a certificate of recognition.

Mrs. Lebo arrived at 7:50 pm.

Mrs. Lebo arrives

Mr. McCarthy thanked all four retirees for their work and dedication. Mrs. Lebo spoke of these four special women and the difficulty in replacing them. Mrs. Mahoney echoed Mrs. Lebo and thanked each retiree individually. Mr. Bregoli spoke as a former colleague, citing their true professionalism and their legacies. Mayor Koch expressed his gratitude on behalf of the City of Quincy for their years of service. Ms. Isola spoke of their many presentations to School Committee over the years and how they have helped clarify the different parts of the school system. She concluded by wishing all four retirees a long and happy retirement.

Dr. DeCristofaro then explained to the School Committee that there has been an amendment to the state statute that governs educational collaboratives and requested a vote to continue to represent the Quincy Public Schools on the South Shore Educational Collaborative Board, where he will be serving as chair for the upcoming school year. Mayor Koch made a motion that Superintendent DeCristofaro continue to represent the Quincy Public Schools on the South Shore Educational Collaborative Board. Mrs. Lebo seconded the motion and on a voice vote, the ayes have it.

South Shore Educational Collaborative Board Representative Vote

At the recent Flag Day Celebration at the Clifford Marshall School, Mayor Koch, Principal Ahearn, Assistant Principal Bloomer, the staff, and students were presented with an American flag donated by the National Association of Government Employees (NAGE) President Holloway and Special Assistant Flynn. NAGE once again donated flags for all of the Quincy Public Schools.

Dr. DeCristofaro then pointed out some examples of Home-School Connections that had been included in the School Committee packets: newsletters from Montclair, Parker, and Wollaston Elementary Schools and the Point Webster Middle School. Examples of staff communication shared with the School Committee included newsletters from the Secretaries Team and Safety and Security Team.

On behalf of the Superintendent’s Leadership Team, Dr. DeCristofaro thanked the School Committee for the work that followed the Special School Committee meeting on January 28. Many hours have been invested in the Subcommittee meetings: Facilities focused on school building maintenance and improvements; Health, Transportation, and Safety researched changes to the wellness policy; Policy was very busy with Graduation Requirements, Conflict of Interest, Community Service; Special Education, focused on communication and working with QPAC; Central Building Committee, overseeing the construction as it progresses; Teaching and Learning, information and agenda items coming to full School Committee from this subcommittee on timely and complex issues; in Budget and

Quincy School Committee Goal Setting 2012-2013

Finance, monthly monitoring of expenses and grants. Dr. DeCristofaro underscored the collaborative nature of the Subcommittees, listening to information presented by the Superintendent’s Leadership Team, questioning and advising. All of this past year’s work will inform the development of the District Improvement Plan, School Improvement Plans, Program Improvement Plans, and Professional Development Plan. Dr. DeCristofaro concluded by proposing that the School Committee have a Special Meeting in late September or early October to set goals for the 2012-2013 school year.

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Dr. DeCristofaro then suggested moving Old Business, Item A End-of-Year Budget Transfers and Item B, FY2013 Budget to the Reports of Subcommittees, Budget and Finance Subcommittee section of the agenda. He then suggested taking the next item out of order and take up New Business, Item A, School and Park Department Partnership. With the School Committee’s agreement, Mrs. Kristen Powers, Director of the City’s Park and Forestry Department, was invited to make her presentation.

Old Business

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Mrs. Powers began her presentation by giving an overview of the Park Department, which has 22 staff members and an operational budget of \$1,462,582 budget. The Park Department is responsible for the care and maintenance of 52 park locations, school grounds for 20 buildings, 10 beaches, and many open-space areas across the city. The Park and Recreation Board is made up of nine volunteer members, six appointed by the Mayor and three appointed by the City Council, including a School Committee member. The Park Department assumed responsibility for school grounds in 2000; like all City departments, it has faced budget cuts over the years, but is in a rebuilding mode for FY2013 (two full-time laborers, plus Seasonal Help).

New Business

School and Park
Department
Partnership

Paul Franz, project manager for the department then reported on upcoming and ongoing projects: For the track project, the construction schedule for completion is 120 days from Monday, July 18 with the exception of the grass on the football field. The planned track surface is being upgraded due to a drop in materials cost. For other projects, the Soccer fields at Teel and Varsity will be filled and reseeded within the next month, the Montclair Elementary School play structure installation will be completed in the fall; the Merrymount Elementary School will have basketball hoops installed and schoolyard games repainted. In addition, regular maintenance will be performed to all of the school properties.

Mrs. Hubley asked for clarification of the Merrymount project timeframe. Mr. Franz said that a late July completion is projected. Mr. McCarthy inquired about mowing of school lawns and how the schedule works. Mrs. Powers said that the lawn mowing is on a weekly schedule, but the spring’s rainy weather has affected the schedule. Beginning July 1, seasonal help can be hired and that will

additional staff will allow the department to catch up. The FY2013 budget will allow for seasonal help to be during next spring and the Park department will be better positioned during the heavy growth season. Mrs. Powers encouraged all School Committee members to contact her office with concerns at any time. Mrs. Mahoney thanked Mrs. Powers for her presentation and inquired about how work is scheduled and prioritized. Mrs. Powers said that the foreman tracks the schedule and manages the rescheduling due to shifting priorities from principals for school events, requests from the athletic department, or weather. Mrs. Powers said that the department is in discussion about acquiring a tracking and scheduling system and have recently consulted with other cities and towns. Mayor Koch welcomed Mrs. Powers back from her maternity leave and thanked Mrs. Powers for her management of the department during difficult fiscal times. The mayor noted he is planning to use Community Benefit funds generated by the StreetWorks contract to augment Park Department funding and address issues at school grounds and parks.

Mr. McCarthy asked Mr. Franz about the track and when will it be ready to use. Mr. Franz said that for formal activities, Spring 2013 and for informal use, mid-October 2012, but the interior grass will not be ready. The chain link fencing will be replaced with ornamental fencing before the construction completion date. Mr. Franz reviewed the drainage specifics for the track in answer to Mr. McCarthy's concern about water collecting on turf during the sod/seeding part of the track development. Mayor Koch reminded the School Committee that the drainage project for the neighborhood around Quincy High School and the track facility funded by the Capital Improvement Plan is also underway and scheduled to be completed in Summer 2012.

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Vice-Chair Isola then returned to the order of the agenda, and took up Old Business, Item C, School Maintenance Department Consolidation with Public Buildings Department. As Chair of the Facilities and Security Subcommittee, Mr. McCarthy reviewed the previous discussions and the concerns raised during the process of evaluating the consolidation of these two departments.

Old Business (resumed)

School Maintenance
Department Consolidation
with Public Buildings

Mr. McCarthy made a motion regarding the consolidation of the two departments:

Motion Regarding Consolidation of Quincy Public Schools' Maintenance Association and Employees

Pursuant to Massachusetts General Laws, Chapter 71 Section 37M (a), I hereby make a motion to consolidate the Quincy Public Schools' Maintenance Department and its Employees into the City of Quincy Public Buildings Department. The maintenance component of Chapter 71 Section 37M(a) is the only school administrative function to transfer from the school system. Any other discussion/deliberation of Chapter 71 37M(a) will require another review and

determination of the Quincy School Committee as well as a majority vote of the committee and all applicable operating requirements.

This City of Quincy Public Buildings Department will be administered by and under the Authority of the Mayor of the City of Quincy and Director of Public Buildings, in collaboration with the Superintendent of the Quincy Public Schools. However, the following current members of the Quincy Public Schools Maintenance Association will not be consolidated into the City of Quincy Public Buildings Department. These members of the Quincy Public Schools Maintenance Association are the Quincy Public Schools Bus Mechanics and the Quincy Public Schools Food Service Delivery Staff. These members of the Quincy Public Schools Maintenance Association will be incorporated into existing Quincy Public Schools Unions.

Furthermore, the Director of Public Buildings or his designee shall appear quarterly before the Quincy School Committee (hereinafter the "Committee"), or at the request of the Committee to give regular updates as to the status of the maintenance and upkeep of Quincy Public Schools buildings. Weekly interaction with the Superintendent of Schools will continue as is past practice. Priority shall be given by the Public Buildings Department to the Quincy Public Schools buildings.

Pursuant to Massachusetts General Laws, Chapter 71 Section 37M(b), in the event that the Quincy School Committee exercises its right to revoke, by a majority vote, the consolidation of the Quincy Public Schools Maintenance Department into the City of Quincy Public Buildings Department, the then existing Quincy Public Schools maintenance budget (at the time of the merger vote) for the aforementioned consolidated City of Quincy Public Buildings Department, shall then be refunded in its entirety to the Quincy Public Schools budget. Salaries shall reflect salary levels at the time of revocation and shall be transferred, in its entirety, back to the jurisdiction of the Quincy School Committee. In addition, all collective bargaining agreements created as a result of the aforementioned consolidation shall reflect the right of the Quincy School Committee, by a majority vote, to revoke this consolidation at any time and restore jurisdiction of all Maintenance Employees to the Quincy School Department.

The motion was seconded by Mrs. Lebo. Prior to the vote, there was a discussion of the issue. Mrs. Mahoney did not support the motion and reiterated her concerns about the merger and questioned the value in doubling the number of buildings the department is responsible for. She also requested a time frame for purchasing the new building that will be the home of the consolidated department. Mayor Koch reminded the School Committee that a detailed plan of how the consolidated department will function was presented in a Facilities and Security Subcommittee meeting. The City will fund and grow the consolidated department in a way that supports all of the city's building assets and reiterated that the consolidated department will create efficiencies moving forward. Schools and school buildings

will always be the City’s priority. The Mayor supports the motion and thanked Mr. McCarthy for his thoughtful and thorough review of the issue in Subcommittee meetings despite his opposition. Mr. McCarthy appreciates the Mayor’s intent to grow the department and hopes that the desire to keep the schools a priority is realized. Ms. Isola mentioned the discussions in Facilities and Security Subcommittee and the union support of the proposal as factors in her support of the motion.

On a roll call vote, the ayes have it 5-2. Mr. McCarthy and Mrs. Mahoney voted NO.

Mr. McCarthy cited Mr. Mulvey’s assistance in drafting the motion and noted that Mr. Mullaney would be presenting the budget information relating to the consolidation during the report of the Budget and Finance Subcommittee later in the meeting.

Mr. McCarthy then made a second motion requesting a mandatory appearance of representatives of both the Public Building and Parks Departments at the Teaching and Learning Subcommittees where the School Improvement Plans are presented and biannual presentations by both departments at School Committee meetings in each fall and spring. Mrs. Lebo seconded the motion, but Mayor Koch requested that since the motion did not appear on the agenda that it be moved to the Facilities and Security Subcommittee for discussion prior to being added to a School Committee agenda in the fall.

Additional Motion
Referred to Facilities and
Security Subcommittee

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Mayor Koch made a motion to approve the gift of twenty-four 5’ x 8’ American flags for each of the Quincy Public Schools locations from the National Association of Government Employees (NAGE). Mr. McCarthy seconded the motion and on a voice vote, the ayes have it.

New Business (Resumed)
Gift

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Vice-Chair Isola then requested the School Committee’s permission in taking the agenda out of order again and moving to Reports of Subcommittees, Item E, Policy Subcommittee. Vice-Chair Isola and Mr. Bregoli both acknowledged former School Committee member Mrs. Jo-Ann Bragg, who introduced Community Service as a resolution in December 2011 and was present at the meeting. Mr. Bregoli then went on to summarize the June 12, 2012 Policy Subcommittee meeting which began with a review of the history of the discussions on Community Service. In reviewing the draft of the Community Service Overview and Policy, suggestions were made about making the language parallel in both places and specifically require Community Service in each year of high school. Dr. DeCristofaro suggested that monitoring the Community Service Pilot could be one of the Policy Subcommittee’s goals for 2012-2013. That portion of the Subcommittee meeting

Reports of Subcommittees
Policy Subcommittee

concluded with a voice vote to move the Community Service Pilot out of subcommittee into the full committee and all members present agreed. Mr. Bregoli concluded his report by thanking the School Committee for their input during the process of developing the Community Service pilot.

Mrs. Lebo thanked Mr. Bregoli, the Superintendent, and Leadership Team for their responsiveness to her concerns. Mrs. Lebo suggested not including a commitment to roll out to all grades in 2013; she would like to see a full year pilot before committing to all grade levels. She also wanted to be sure that the information will appear on student transcripts and Dr. DeCristofaro confirmed this. Mrs. Lebo also suggested that when the list of pre-approved opportunities is developed, information could be included about how many volunteers are needed. Ms. Isola feels that more specifics need to be developed about the monitoring process. Mr. McCarthy agrees with Mrs. Lebo’s point about evaluation of the pilot before proceeding to add grades 9 and 12. Dr. DeCristofaro explained that the Community Service Coordinator position will be a stipended position for a current staff member at each high school who applies for the position. Mr. McCarthy inquired about the student who does not complete their Community Service; Mr. Bregoli stated that the role of the Community Service Coordinator to ensure that students complete the requirement on a yearly basis.

Ms. Isola reviewed that there is an amended motion on the table and Mr. McCarthy seconded the motion. On a roll call vote, the ayes have it 7-0. Ms. Isola cited Mrs. Bragg’s work in bringing Community Service forward and Mr. Bregoli for his work in completing her initiative.

Community Service Pilot
Approved

Mayor Koch left the meeting at 9:35 pm.

Mr. Bregoli continued his review of the Policy Subcommittee meeting. The next item on the agenda was the proposal to add to the current School Committee Prescription Medication Self-Administration Policy (10.11.4) to be effective in September 2012. This change would allow high school students to administer their own medications on overnight field trips and not during the school day.

Prescription Medication
Self-Administration Policy
(10.11.4) Update

Mr. McCarthy made a motion to amend the policy as presented to the School Committee. The motion was seconded by Mrs. Mahoney and on a roll call vote, the ayes have it 6-0. Mayor Koch was absent.

Mr. Bregoli then reviewed the discussion about Conflict of Interest that took place in the Subcommittee meeting. Several points were covered, including Mr. Bregoli’s dual role as School Committee member and soccer coach, for which he has consulted with the State Ethics Commission and Mr. Mulvey. Mrs. Mahoney clarified that her reasoning for surfacing this topic is a concern for public perception of the transparency of the hiring process. All agreed that the School Committee has a duty to review and update the existing Conflict of Interest Policy and that this was a topic for further discussion. The topic will carry forward to the

2012-13 school year, including providing an opportunity for public comment at Open Forum.

Mrs. Lebo made a motion to approve minutes of the Policy Subcommittee meeting of June 12, 2012. The motion was seconded by Mr. McCarthy and on a voice vote, the ayes have it.

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Vice-Chair Isola then moved back to the order of the agenda and then moved to Additional Business. Mr. McCarthy reported on the June 13, 2012 meeting with Joe Shea Jr. from Woodard & Curran and Dr. DeCristofaro to keep Quincy Public Schools apprised on the Capital Improvement Plan work on the drainage issues in the neighborhood around Quincy High School that is just beginning to get underway. The first phase will begin on June 18 and continue through August. The Quincy High School parking lot will be utilized as a staging area and work will be completed during daytime hours. A neighborhood meeting was also held recently for the residents.

Additional Business

Mrs. Mahoney made a motion to add Advertising Sponsorship Opportunities to the Policy Subcommittee for review in fall. She cited other surrounding cities and towns who have adopted these policies and raise revenues to fund programs and sports teams. Mrs. Hubley seconded the motion and on a voice vote, the ayes have it.

Mayor Koch returned to the meeting at 9:45 pm.

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Mrs. Mahoney briefly updated on the Central Middle School project, which was not on the meeting agenda. HV Collins Company has been awarded the contract as the general contractor. Excavation work will begin shortly followed by the building foundation and structural steel. The next meeting of the Central Building Committee will be on August 27, 2012. Communications about construction progress will be issued over the summer by Superintendent's office.

Communications

Mrs. Lebo requested that the data on Media Center usage in the Elementary and Middle Schools that she had requested be shared with all School Committee members.

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Ms. Isola reviewed that there were two Budget and Finance Subcommittee meetings on May 24 and May 30, 2012. She did not go over the details of the notes, given that the topics discussed and the decisions made are reflected in the FY2013 budget to be reviewed next. Mrs. Lebo made a motion to approve the minutes of the Budget and Finance Subcommittee meetings of May 24 and May 30, 2012. Mrs. Hubley

Reports of Special Committees (resumed)

Budget and Finance

seconded the motion and on a voice vote, the ayes have it.

Subcommittee

Mrs. Isola noted that there was a Public Hearing held on June 6, 2012 and the Quincy Public Schools Budget was presented to the City Council on June 11, 2012. Dr. DeCristofaro thanked Ms. Isola for her leadership during the budget process and his appreciation of the fact that all School Committee members are now members of the Budget and Finance Subcommittee. He also thanked the Mayor for the Quincy Public Schools funding for FY2013, allowing for new positions and incremental improvements to many programs. Mr. Mullaney reviewed the overview that was presented to the City Council. Dr. DeCristofaro emphasized how the budget funding allowed for adherence to School Committee class size guidelines, additional support for the Literacy program, several Career and Technical Education programs, attendance and guidance positions for Student Support Services, creation of the new Curriculum Director position, extended day activities in high school, additional office aides and Special Education aides, and athletic trainers for high school sports teams. 87% of the budget increase was allocated directly students through funding for academic classrooms, academic programs, and academic support programs.

Mrs. Lebo made a motion to accept the FY2013 budget as presented. The motion was seconded by Mrs. Hubley. Ms. Isola thanked Mayor Koch for the Quincy Public Schools budget appropriation and her colleagues for the respectful atmosphere for the budget discussions. On a roll call vote, the ayes have it 6-1. Mrs. Mahoney voted NO.

FY2013 Budget
Vote

Mr. Mullaney then explained the requested transfers for the FY2012 budget to balance deficits in line items. Transfers total \$790,500, \$545,000 of which will cover the deficit in the No Child Left Behind grant from the originally anticipated amount but can be made up out of increased Circuit Breaker funding. Salary deficits and increased transportation costs were offset by reductions in Special Education Tuitions and natural gas costs. The final transfer requested covers priorities in terms of textbooks, building maintenance, and technology and was offset by savings in the gasoline and utilities lines.

Old Business (resumed)
FY2012 Budget Transfers

Mayor Koch made a motion to accept the recommended transfers between budget line items for the FY2012 budget. Mr. McCarthy seconded the motion and on a roll call vote, the ayes have 7-0.

Mrs. Lebo inquired about the surplus for the utility and gasoline lines; Mr. Mullaney clarified that a warm winter heating season assisted with cost savings, plus favorable gas pricing negotiated by City Purchasing department over the course of the year.

Mr. McCarthy inquired about the amount and breakdown of line items that will be moved to the City budget as a result of this evening's vote for consolidation of the Maintenance department. Mr. Mullaney provided a handout that gave details of

the \$1.334,404 million total that will be moved from the Quincy Public Schools budget to the Public Buildings Department budget.

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Mrs. Hubley reviewed the May 29, 2012 Health, Transportation, and Safety Subcommittee, which covered the revisions needed to the current Quincy School Committee, the new Nutrition and Wellness Standards, and the recently-held Health, Nutrition, and Wellness Advisory Team meeting. With the new Nutritional standards being implemented July 1, 2012, there is much work to be done for implementation. Quincy Public Schools is partnering with the Alliance for a Healthier Generation to assist with the transition; much of the work done in this subcommittee will then be shared with the Policy Subcommittee for formalization.

Reports of
Subcommittees
(resumed)

Health, Transportation,
and Safety
Subcommittee

Mrs. Hubley made a motion to approve the minutes of May 29, 2012 Health, Transportation, and Safety Subcommittee meeting. Mrs. Lebo seconded the motion and on a voice vote, the ayes have it.

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Mrs. Mahoney reviewed the May 30, 2012 Special Education Subcommittee meeting, which featured a review of the process for fall implementation of Individual Education Plans and an update on Quincy Asian Resources' plan to train translators to assist with Special Education issues. Subcommittee and QPAC goals for 2012-2013 were also discussed, along with the meeting calendar for both QPAC and the Special Education Subcommittee. The Special Education Subcommittee will meet on October 17, 2012, January 16, 2013, March 27, 2013, and May 15, 2013.

Special Education
Subcommittee

Mrs. Mahoney made a motion to approve the minutes of May 30, 2012 Special Education Subcommittee meeting. Mr. McCarthy seconded the motion and on a voice vote, the ayes have it.

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Mrs. Lebo reviewed the June 11, 2012 Teaching and Learning Subcommittee meeting. Agenda items included the screening process for Elementary Laboratory Center (ELC) and Advanced Placement Center (APC), the *No Child Left Behind* Waiver granted to Massachusetts in February 2012, and a brief Common Core and Curriculum update.

Teaching and Learning
Subcommittee

Mrs. Lebo made a motion to approve the minutes of June 11, 2012 Teaching and Learning Subcommittee meeting. Mrs. Hubley seconded the motion and on a voice vote, the ayes have it.

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The School Committee noted the following retirements:

Dorothy Greene
Eloise Papile

Retirements
Principal
Dept. Chair of
Special Education

The School Committee noted the following resignation:

Gregory Stringer

Resignation
Teacher

The School Committee noted the following leaves of absence:

Andrew Bell
Tiffany Helling
Stacey Reed

Leaves of Absence
Teacher
Teacher
Teacher

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Vice-Chair Isola noted that Ms. Owens was completing her first year as Clerk of the School Committee and expressed appreciation for work at the School Committee and Subcommittee meetings.

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On a motion by Mayor Koch, seconded by Mr. Bregoli, the School Committee adjourned at 10:30 p.m. for the evening. There was no Executive Session. The ayes have it.

Adjournment