




PUBLICATION #17

November 16, 2015

Communications, Collaborations, and Connections CONTINUES

Quincy Public Schools is preparing for implementation of the new electronic Standards-Based **Elementary Report Card**. In addition to receiving a traditional paper report card, parents will also be able to view their child's report card within Aspen, Quincy's Public Schools Student Information System.

Standards Based Report Card 2014-2015 Grade: 01 Homeroom: 0000 Teacher: [REDACTED] Student: [REDACTED]		Quincy Public Schools 		ATHERTON HOUGH ELEM SCHOOL 1084 SEA STREET QUINCY, MA 02169 Principal: ROBIN MOREIRA	
Grade level standards are expectations of what students should master by the end of the school year					
GPS Performance Levels for academic & learning behavior					
4- Student performance is advanced for the reporting period					
3- Student performance meets the standard for the reporting period					
2- Student performance toward the standard is at a beginning level for the reporting period					
1- With prompting & assistance student is unable to meet the criteria for standard					
* Standard modified					
NA- Standard not assessed this trimester					
Performance Levels (for personal growth and development, homework & effort)					
E- Exceeds expectations M- Meets expectations N- Does not meet expectations					
ENGLISH LANGUAGE ARTS/LITERACY		MATHEMATICS			
Completes English Language Arts/Literacy homework.		Completes Math homework.		M M E	
Demonstrates effort in the area of English Language Arts/Literacy.		Demonstrates effort in the area of Math.		M M E	
Foundational Skills		Mathematical Reasoning			
Demonstrates understanding of the organization and basic features of print.		Understands and uses appropriate vocabulary.			
3 4 3		4 4 3			
Clearly communicates mathematical thinking verbally.		4 4 3			
Demonstrates an understanding of spoken words, syllables and sounds.		Demonstrates mathematical thinking using objects, drawings, equations, or written language.			
4 4 3*		3 3 3			
Clearly communicates mathematical thinking verbally.		Demonstrates mathematical thinking using objects, drawings, equations, or written language.			
4 4 3		Operations and Algebraic Thinking			
Knows and applies grade-level phonics and word analysis skills in decoding words.		Understands the relationship between addition and subtraction.			
4 4 3		4 4 3			
Reads with accuracy and fluency to support comprehension.		Adds and subtracts fluently within ten.			
Literature and Informational Text		3 3 3			
Asks and answers questions about key details in a text.		Adds and subtracts accurately within twenty.			
4 4 3		4 4 3			
Identifies the topic and retells key details of a text.		Efficiently applies strategies to solve word problems.			
4 4 3		3 4 3			
Describes characters, settings and major events in a fictional story using key details.		Numbers and Operations in Base Ten			
4 4 3		Counts fluently from any starting number within 120.			
Knows and uses various text features to locate key facts or information in a text.		4 4 3			
4 4 NA		3 4 3			
Information in a text.		Operations and Algebraic Thinking			
Writing		Understands the relationship between addition and subtraction.			
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		Adds and subtracts fluently within ten.			
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ACCESS TO ASPEN STUDENT/PARENT PORTAL IN 5 EASY STEPS

Below you will find an Instructional Guide ~ [Access to Aspen in 5 Easy Steps](#), outlining how to log-in and navigate Aspen to view your student's Report Card.

Step 1. Type in the address in your browser: aspen.quincypublicschools.com

Step 2. Your Login ID is your child's local student ID Number. Your generic password is quincy123. You will be prompted to change your password after logging on. Your new password should be at least one UPPER CASE LETTER and at least ONE NUMBER (minimum of 6 digits). The password will be encrypted for security reasons.

Step 3. After logging on for the first time...You will be prompted to change your password. Your current password is quincy123. Type in your new password and then confirm the new password.

Step 4. After logging on to Aspen, click on **Set Preferences** Tab up at the TOP right hand corner of the page. Click on the **Security Tab**. Enter your primary and alternate email address. Answer at least one of the security questions in the drop down menu. By answering the security question, if you forget your password it will be emailed back to you. [Click on the link ~ I forgot my password at the log in screen.](#)

Step 5. After Logging on you will see PUBLISHED REPORTS on the right hand side of the screen. This is where the link will be located for the student's report card. After double clicking on the link you will be able to view the report card.

Special Education Module Implementation ~ The Special Education and Information Technology Teams continue their efforts to ensure a successful implementation and seamless transition to the Aspen Special Education Module. On October 2nd and 20th, **120** Special Education Team members, including Special Education administrators, team chairs, student support personnel, and teachers all had the opportunity to participate in Aspen Special Education Consultation Workshops. An Aspen Special Education Consultant assisted and demonstrated various special education features, answered participant inquiries, and responded to a series of Special Education Frequently Asked Questions generated by team members.

Aspen Training ~ This fall, approximately **38** QPS Professional Staff members volunteered their time and participated in various Aspen optional training opportunities, including Beginner Gradebook, Intermediate Gradebook, and Teacher Pages. The schedule below illustrates various upcoming optional Aspen Trainings for QPS Professional staff.

~ Upcoming Aspen Training Opportunities ~

TRAININGS	PARTICIPANTS	DATE	TIMES	LOCATION
Gradebook Intermediate	Middle/High School Teachers	January 11, 2016	3:00 p.m. – 5:00 p.m.	Central Middle Room 122
Teacher Pages	Health Services Nurses	January 12, 2016	3:00 p.m. – 5:00 p.m.	Central Middle Room 122
Standard-Based Gradebook	Elementary Teachers	January 12, 2016	3:00 p.m. – 5:00 p.m.	Central Middle Room 222
Teacher Pages	Middle/High School Teachers	January 13, 2016	3:00 p.m. – 5:00 p.m.	Central Middle Room 122
Teacher Pages	Elementary Teachers	January 14, 2016	3:00 p.m. – 5:00 p.m.	Central Middle Room 122

For more information about Aspen please visit <http://quincypublicschools.com/studentportal/> or contact the webmaster at webmaster@quincypublicschools.com.