

Quincy School Committee

Chairperson: Mayor Thomas Koch

Vice Chairperson: Emily Lebo

Team Members: Anthony Andronico, Paul Bregoli, James DeAmicis, Douglas Gutro, Kathryn Hubley

Purpose: The Quincy School Committee reviews and approves the Quincy Public Schools’ budget and establishes policies and guidelines in order to ensure that all students have equitable opportunities to learn and succeed.

Goals: The Quincy Public School Committee will facilitate all matters regarding the Quincy Public Schools budget, policy, and other appropriate agenda items during posted/planned meetings during the 2018-2019 school year.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	Conduct regularly scheduled School Committee meetings.	<ul style="list-style-type: none"> • School Committee Calendar 	Quincy School Committee Superintendent DeCristofaro
b.	Conduct Subcommittee meetings as appropriate.	<ul style="list-style-type: none"> • Agenda • Minutes 	Quincy School Committee Subcommittee Chairs Superintendent DeCristofaro
c.	Approve the Quincy Public Schools budget.	<ul style="list-style-type: none"> • Agenda • Minutes • Budget Book 	Quincy School Committee Superintendent DeCristofaro James Mullaney Laura Owens
d.	Approve all policy within the Quincy Public Schools.	<ul style="list-style-type: none"> • Agenda • Minutes • Policy Manual 	Quincy School Committee Superintendent DeCristofaro Laura Owens
e.	Goal-setting, monitoring the implementation, and assessment of the Superintendent’s Annual Plan.	<ul style="list-style-type: none"> • Agenda • Minutes • Superintendent’s Annual Plan 	Quincy School Committee Superintendent DeCristofaro Laura Owens

Meeting Dates:

All meetings are held in the School Committee Meeting Room at the Coddington Building at 6:30 pm, unless where noted otherwise.

September 10, 2018 Special Organizational meeting, 6:00 pm

September 12, 2018

September 26, 2018

October 10, 2018

October 24, 2018

November 14, 2018

December 12, 2018 Central Middle School, 6:00 pm (American Education)

January 9, 2019

January 23, 2019

February 6, 2019

March 6, 2019

March 20, 2019

April 10, 2019

May 1, 2019

May 15, 2019 Central Middle School (National Honors Society)

June 12, 2019

Athletics & Wellness Subcommittee

Chairperson: Doug Gutro

Team Members: Anthony Andronico, Emily Lebo

Purpose: The Athletics & Wellness Subcommittee will facilitate any and all matters related to Health & Wellness initiatives, Athletics, and the Quincy Public Schools budget as it relates to these areas.

Goals: The Athletics & Wellness Subcommittee Chair will facilitate any and all Quincy Public Schools matters in reference to Athletics & Wellness in the school year 2018-2019.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	<p>The chair will post/plan subcommittee meetings coinciding with the end of each Athletic season in the school year 2018-2019.</p> <p><i>PROPOSED MEETING DATES:</i> October 29, 2018; March 13, 2018; May 22, 2018</p>	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Gutro Superintendent DeCristofaro Laura Owens Athletic Directors Kevin Mahoney & JJ Niamkey
b.	<p>The Subcommittee Chair will facilitate/plan for the review of the Health Services and Student Support Services Program Improvement Plans.</p>	<ul style="list-style-type: none"> • Agenda • Minutes • Program Improvement Plans 	Subcommittee Chair Gutro Superintendent DeCristofaro Rita Bailey Maura Papile Laura Owens
c.	<p>The Athletics & Wellness Subcommittee will monitor the planning, execution, and completion of initiatives relating to Substance Abuse Education & Prevention during the 2018-2019 school year.</p>	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Gutro Superintendent DeCristofaro Rita Bailey Maura Papile Laura Owens
d.	<p>The Athletics & Wellness Subcommittee will increase communication with parents on the nutritional guidelines and standards of the Quincy Public Schools Wellness Policy.</p>	<ul style="list-style-type: none"> • Agenda • Minutes • QPS Website/ Channel 22/ Social Media Platforms 	Subcommittee Chair Gutro Superintendent DeCristofaro Rita Bailey Sara Dufour Maura Papile Laura Owens
e.	<p>At the May meeting, the Athletics & Wellness Subcommittee will review the proposed QPS Budget for FY2020 in regard to Athletics and Food Services in the Quincy Public Schools.</p>	<ul style="list-style-type: none"> • Agenda • Minutes • FY2020 Budget Book 	Subcommittee Chair Gutro Superintendent DeCristofaro Laura Owens Athletic Directors High School Principals Robert Shaw & Lawrence Taglieri Sara Dufour James Mullaney

Budget & Finance Subcommittee

Chairperson: Kathryn Hubley

Team Members: Anthony Andronico, Paul Bregoli, James DeAmicis, Douglas Gutro
Mayor Thomas Koch, Emily Lebo

Purpose: The Quincy School Committee Budget Subcommittee facilitates discussion and provides details, status, and approvals of the Quincy Public Schools budget during the school year 2018-2019.

Goal: Facilitate any and all Quincy Public Schools budget matters in full School Committee and Subcommittee sessions during the school year 2018-2019.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	The chair will post/plan budget subcommittee meetings as appropriate in the school year 2018-2019. <i>PROPOSED MEETING DATES:</i> October 15, 2018; January 16, 2018; April 10, 2018	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Hubley Superintendent DeCristofaro James Mullaney Laura Owens
b.	Quarterly budget meetings will be facilitated by the Chair as timely and appropriate.	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Hubley Superintendent DeCristofaro James Mullaney Laura Owens
c.	In February 2019, the Quincy Public Schools Grant Booklet will be presented to the full Quincy School Committee for discussion.	<ul style="list-style-type: none"> • Agenda • Minutes • Grant Booklet 	Subcommittee Chair Hubley Superintendent DeCristofaro James Mullaney Kathryn Clancy Laura Owens
d.	The Quincy Public Schools-Quincy School Committee budget deliberations process (April-June) will consist of: <ul style="list-style-type: none"> • Subcommittee Meetings • Full Committee Agenda Items • Public Hearing • Approval by the City Council • Final Approval by the Quincy School Committee 	<ul style="list-style-type: none"> • Agenda • Minutes • FY2020 Budget Book 	Subcommittee Chair Hubley Superintendent DeCristofaro James Mullaney Laura Owens

Facilities, Transportation & Security Subcommittee

Chairperson: James DeAmicis

Team Members: Paul Bregoli, Douglas Gutro

Purpose: The Quincy School Committee Facilities, Transportation & Security Subcommittee reviews, discusses, and defines facility, transportation, and Security needs within the Quincy Public Schools.

Goal: The Facilities, Transportation & Security Subcommittee Chair will facilitate any and all Quincy Public Schools matters in reference to school security, transportation, and facilities in the 2018-2019 school year.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	The chair will facilitate, plan for, and review and approve the Program Improvement Plan for Safety & Security.	<ul style="list-style-type: none"> • Agenda • Minutes • Program Improvement Plan 	Subcommittee Chair DeAmicis Superintendent DeCristofaro Michael Draicchio Laura Owens
b.	<p>During the 2018-2019 school year, the Facilities, Transportation & Security Subcommittee will collaborate with the City's Public Buildings and Parks Departments on issues related to school facilities improvements, project timelines, and maintenance.</p> <p><i>PROPOSED MEETING DATES:</i> October 29, 2018; March 13, 2018; May 22, 2018</p>	<ul style="list-style-type: none"> • Agenda • Minutes • School Improvement Plans – School Facility Items 	Subcommittee Chair DeAmicis Superintendent DeCristofaro Park Dept. Director Don Martin Public Buildings Comm. Paul Hines Walter MacDonald Kevin Murphy Laura Owens
c.	The Facilities, Transportation & Security Subcommittee will monitor the planning, execution, and completion of all Massachusetts School Building Authority (MSBA) Accelerated Repair Program projects during the 2018-2019 school year.	<ul style="list-style-type: none"> • Agenda • Minutes • MSBA Correspondence 	Subcommittee Chair DeAmicis Superintendent DeCristofaro Walter MacDonald Laura Owens
d.	The Facilities, Transportation, & Security Subcommittee will monitor and communicate traffic and safety issues at all school sites.	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair DeAmicis Superintendent DeCristofaro Michael Draicchio Quincy Police Department Laura Owens

Policy Subcommittee

Chairperson: Paul Bregoli

Team Members: Anthony Andronico, Kathy Hubley

Purpose: The Quincy School Committee Policy Subcommittee reviews, discusses, modifies, and approves Policy for the Quincy Public Schools system.

Goal: The Policy Subcommittee will facilitate any and all Quincy Public Schools Policy matters in Subcommittee and full School Committee sessions during the 2018-2019 school year.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	The Chair will plan and post Policy Subcommittee meetings as appropriate. <i>PROPOSED MEETING DATES:</i> October 29, 2018; January 16, 2019; and additional dates TBD	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Bregoli Superintendent DeCristofaro Deputy Superintendent Mulvey Laura Owens
b.	The Chair will facilitate the review and modification of School Committee Policy as needed to reflect changes to the Massachusetts General Laws.	<ul style="list-style-type: none"> • Agenda • Minutes • Policy Manual 	Subcommittee Chair Bregoli Superintendent DeCristofaro Deputy Superintendent Mulvey Laura Owens
c.	The Chair will provide a draft school calendar to be reviewed and approved for the school year 2019-2020.	<ul style="list-style-type: none"> • School Calendar 2019-2020 	Subcommittee Chair Bregoli Superintendent DeCristofaro Quincy School Committee All Stakeholders Laura Owens
d.	The Chair will review and facilitate School Committee approval of the Quincy Public Schools' Technology Planning & Training Program Improvement Plan.	<ul style="list-style-type: none"> • Agenda • Minutes • Improvement Plan 	Subcommittee Chair Bregoli Superintendent DeCristofaro Keith Segalla Laura Owens
e.	The Policy Subcommittee will work with Superintendent DeCristofaro to review and propose updates to the School Committee Policy Handbook for consideration by School Committee during the 2018-2019 school year.	<ul style="list-style-type: none"> • Agenda • Minutes • Policy Book 	Subcommittee Chair Bregoli Superintendent DeCristofaro Laura Owens

Special Education Subcommittee

Chairperson: Anthony Andronico

Team Members: James DeAmicis, Emily Lebo

Purpose: The Quincy Public Schools Special Education Subcommittee works directly with the Quincy Parent Advisory Council to Special Education in order to share and discuss Special Education issues within the Quincy Public Schools.

Goals: To facilitate communication about the implementation of the Special Education Program Improvement Plan by monitoring and reporting on compliance with Special Education regulations and supporting initiatives to increase communication and professional development for parents and teachers.

	Action Steps / Timeline	Evidence	Person(s) Responsible
a.	During the 2018-2019, the Special Education Subcommittee will review, approve, and forward the Special Education Program Improvement Plan to the Quincy School Committee.	<ul style="list-style-type: none"> • Agenda • Minutes • Special Education Program Improvement Plan 	Subcommittee Chair Mahoney Superintendent DeCristofaro Erin Perkins Laura Owens
b.	The Special Education Subcommittee will schedule and plan for meetings with QPAC during the school year 2018-2019. <u>PROPOSED MEETING DATES:</u> November 14, 2018; January 16, 2019; March 27, 2019; May 22, 2019	<ul style="list-style-type: none"> • Agenda • Minutes 	Subcommittee Chair Mahoney Superintendent DeCristofaro Erin Perkins QPAC Board Members Laura Owens
c.	The Special Education Subcommittee will monitor the planning, execution, and completion of related initiatives during the 2018-2019 school year.	<ul style="list-style-type: none"> • Agenda • Minutes • Initiative Timelines 	Subcommittee Chair Mahoney Superintendent DeCristofaro Erin Perkins QPAC Board Members Laura Owens
d.	The Special Education Subcommittee will collaborate with QPAC and the Special Education staff to plan Parent Academies to provide information on topics including Rights & Responsibilities and programmatic initiatives during the 2018-2019 school year.	<ul style="list-style-type: none"> • Agenda • Minutes • Parent Academy Flyers • QPS Website & Social Media Platforms 	Subcommittee Chair Mahoney Superintendent DeCristofaro Erin Perkins QPAC Board Members Laura Owens

Teaching & Learning Subcommittee

Chairperson: Emily Lebo

Team Members: Douglas Gutro, Kathryn Hubley

Purpose: The Quincy School Committee Subcommittee on Teaching and Learning works with the Superintendent’s Leadership Team to consistently discuss Curriculum, Instruction, and Assessment initiatives and practices within the Quincy Public Schools.

Goals:

1. The Teaching and Learning Subcommittee will review the Academic Program Improvement Plans, the School Improvement Plans, the system/site assessment information, and the District Profile during the 2018-2019 school year. An overview of the new district and school accountability reports will be shared prior to the review of these Program & School Improvement Plans.

	Action Steps / Timeline	Documentation	Person(s) Responsible
a.	<p>The Teaching and Learning Subcommittee will review and approve the School Improvement Plans for Quincy Public Schools Elementary, Middle, and High Schools during the school year 2018-2019.</p> <p><u>PROPOSED MEETING DATES:</u> October 29, 2018; October 30, 2018; November 5, 2018; November 6, 2018</p>	<ul style="list-style-type: none"> • Agenda • Minutes • School Improvement Plans 	<p>Subcommittee Chair Lebo Superintendent DeCristofaro Elementary, Middle, and High School Principals Laura Owens</p>
b.	<p>The Teaching and Learning Subcommittee will review and approve the Academic Program Improvement Plans: Early Childhood Education, Literacy, English Learner Education, and Career and Technical Education during the 2018-2019 school year.</p> <p><u>PROPOSED MEETING DATES:</u> October 10, 2018; October 29, 2018; November 14, 2018</p>	<ul style="list-style-type: none"> • Agenda • Minutes • Academic Program Improvement Plans 	<p>Subcommittee Chair Lebo Superintendent DeCristofaro Beth Hallett Madeline Roy Keith Segalla Laura Owens</p>

c.	The Teaching and Learning Subcommittee will review and approve the Quincy Public Schools Assessment Calendar for the 2018-2019 school year.	<ul style="list-style-type: none"> • Agenda • Minutes • Assessment Calendar 	Subcommittee Chair Lebo Superintendent DeCristofaro Beth Hallett Erin Perkins Madeline Roy Laura Owens
d.	<p>The Teaching & Learning Subcommittee will monitor the planning, execution, and completion of related initiatives.</p> <p><u>PROPOSED MEETING DATES:</u> January 30, 2019; February 27, 2019; March 27, 2019; May 1, 2019</p>	<ul style="list-style-type: none"> • Agenda • Minutes • Initiative Timelines 	Subcommittee Chair Lebo Superintendent DeCristofaro Beth Hallett Erin Perkins Madeline Roy Laura Owens

2. To be informed and updated on all issues regarding standards-based curriculum, instruction, and assessment and related professional development while analyzing, researching, and determining curriculum and assessment needs and their costs by March/April 2019.
3. To be informed and updated on all issues regarding technology planning and training for digital learning, instruction, assessment, student management, and home/school communication while analyzing and determining technology needs and their costs by March/April 2019. In addition, to continue to explore ways to increase the capacity of educators to utilize online supports and communication systems.

Rules, Post Audit, and Oversight Subcommittee

Chairperson: Kathryn Hubley

Team Members: Paul Bregoli, James DeAmicis

Purpose: The Quincy School Committee Subcommittee on Rules, Post Audit, and Oversight supports members of the Quincy School Committee by researching unique School Committee legal issues.

Goals: The Rules, Post Audit, and Oversight Subcommittee will meet as unique issues occur and are referred.