



Circulation policy: general patrons

- Every patron is entitled to one book checked out at a time for a two week period.
- This can be renewed once unless it is on hold for another patron.
- The book must be in possession of the patron to be renewed.
- Books may be checked out from other schools in the district at the discretion of the librarian where the book is housed.
- Additional books may be allowed at the discretion of the librarian.
- No further books can be checked out until prior books are returned.
- Books will not be checked out if patron has overdue or missing books.
- There are no fees for late books but lost books must be paid for or an equivalent replacement provided. (If the lost book was hardcover the replacement must also be hardcover etc.)
- Replacement payment for books damaged beyond repair is required.