



# Massachusetts School Building Authority

Steven Grossman  
*Chairman, State Treasurer*

John K. McCarthy  
*Executive Director*

January 29, 2014

The Honorable Thomas P. Koch  
Mayor, City of Quincy  
1305 Hancock Street  
Quincy, MA 02169

Re: City of Quincy, Reay E. Sterling Middle School

Dear Mayor Koch:

I am pleased to report that the Massachusetts School Building Authority (the "MSBA") Board of Directors voted to invite the Statement of Interest (the "SOI") for the Reay E. Sterling Middle School in the City of Quincy (the "City") into the MSBA's Eligibility Period. The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA's grant approval process and benefits the City by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the City to be eligible for an MSBA invitation to Feasibility Study.

Invitation into the Eligibility Period is *not* an invitation to Feasibility Study. Moving forward in the MSBA's process requires collaboration with the MSBA, and an invitation to Feasibility Study will require a further vote of the MSBA Board of Directors. Communities that "get ahead" of the MSBA without MSBA approval will not be eligible for grant funding. To qualify for any funding from the MSBA, local communities must follow the MSBA's statute and regulations, which require MSBA collaboration and approval at each step of the process.

The City's Eligibility Period will commence on February 12, 2014 and conclude on October 30, 2014. During this time, the City must complete the preliminary requirements in accordance with the schedule on Attachment A. The first item that requires completion by the City is the Initial Compliance Certification, which is attached to this letter.

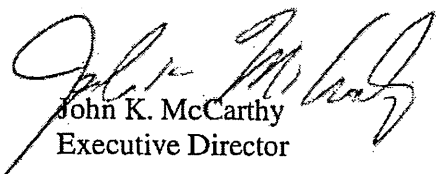
The ability of the City to complete the preliminary requirements within the 270 days does not guarantee an invitation into the MSBA Capital Pipeline. Further, if the City cannot complete the preliminary requirements within the 270-day Eligibility Period, the MSBA will require the City to withdraw its SOI, and the City will have to re-file an SOI during the next open SOI filing period and/or when the City has the required financial and community support.

Page 2  
January 29, 2014  
Quincy Board Action Letter

If the City has concerns about meeting any of the deadlines set forth in Attachment A, please notify the MSBA in writing by February 12, 2014. If you have questions or would like additional information regarding the Eligibility Period, please refer to our website (<http://www.massschoolbuildings.org/building/prerequisites>) and/or contact Sarah Blache at the MSBA (Sarah.Blache@MassSchoolBuildings.org).

I look forward to continuing to work with you throughout the MSBA's grant program process. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely,

  
John K. McCarthy  
Executive Director

Cc: Legislative Delegation  
Michael E. McFarland, President, Quincy City Council  
James Timmins, Quincy Solicitor  
Kathryn E. Hubley, Vice Chair, Quincy School Committee  
Dr. Richard DeCristofaro, Superintendent, Quincy Public Schools  
Mark Cavanagh, Director of Finance, City of Quincy  
File: 10.2 Letters (Region 5)

**Eligibility Period  
 Schedule of Deliverables**

City of Quincy  
 Reay E. Sterling Middle School

MSBA Board of Director Meeting – January 29, 2014

<b>Eligibility Period Commences – February 12, 2014</b>		
MODULE ONE - Eligibility Period		
<b>Deliverable</b>	<b>Days</b>	<b>Due Date and Status</b>
Initial Compliance Certification	30	March 4, 2014 Required
School Building Committee	60	April 3, 2014 Required
Enrollment/On-Line Projection	90	May 5, 2014 Required
Maintenance and Capital Planning Information	180	August 1, 2014 Required
Enrollment/Certification Executed	180	August 1, 2014 Required
Local Vote Authorization	270	October 30, 2014 Required
Feasibility Study Agreement	270	October 30, 2014 Required
<b>Eligibility Period Concludes – October 30, 2014</b>		

*Note: If the District has concerns about meeting any of the above deadlines, please let the MSBA know by February 12, 2014. The MSBA will require Districts that are unable to complete the preliminary requirements within the timeframes noted for each to withdraw its SOI and reapply when the District has the financial and community support required.*